



State of New Jersey

DEPARTMENT OF HEALTH
DIVISION OF BEHAVIORAL HEALTH SERVICES
ANN KLEIN FORENSIC CENTER
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WEST TRENTON, NJ 08628

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Commissioner

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Deputy Commissioner

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Assistant Commissioner

DAVID A. KENSLER
Chief Executive Officer

Re: Virtual Visitation Guidelines at Ann Klein Forensic Center

July 22, 2020

Dear Visitors and Friends,

Here at Ann Klein Forensic Center (AKFC) the safety and security of all patients and visitors is of great importance. We also understand that visitors are very important for health, recovery and maintaining social support. We have developed a plan to offer Virtual Visits for families, friends and support persons who have access to electronic devices to participate in a Virtual visit.

We currently provide access to a virtual visit with our patients. We facilitate visits using the Zoom application for Virtual visits. The Zoom application can be downloaded on to your electronic devices and a scheduled visit invitation can be arranged.

With this in mind, please familiarize yourself with the AKFC Virtual Visitation Guidelines below which outline the process for the Zoom visit.

- 1. AKFC Visiting Hours: Please be advised that the visiting hours for camera /audio virtual visitation are as follows:
- Sunday through Saturday -----from 6:00 pm to 8:00 pm.
- Sunday-----from 1:00 pm to 3:00 pm.
2. Duration of the Virtual Visit Session:

- Each visit will be scheduled for a duration of **twenty minutes (20)** using Zoom application with camera access.
- This time limit is to ensure proper sanitizing and infection prevention protocols are completed and maintained for safety in between visits.

3. Scheduling the Virtual Visit:

- All visits must be **prescheduled** by contacting the assigned social worker.
 - Unit 1: Courtney Choma - (609) 633 - 0899
 - Unit 2: Donna Gray - (609) 633 - 9224
 - Unit 3: Matthew Wolfskel - (609) 633 - 0913
 - Unit 4: Terry Goode - (609) 984 - 7592
 - Unit 5: Teloria McClain - (609) 633 - 0909
 - Unit 6: Carly Hann- (609) 633 - 0927
 - Unit 7: Terry Goode-(609) 984 - 7592
 - Unit 8: Amanda Lawrence-(609) 943 – 5139
- Please leave a message with your name and a phone number so that our social work staff can reach you to discuss arranging a visit. Also, please provide the name of the individual that you would like to visit virtually.
- Once the visit is finalized, you will receive a scheduled appointment and meeting invitation for a Virtual Visit.
- Our Security staff will oversee the visit and use of AKFC equipment by our patients during the process.
- Please be reminded that you must have the ability to use Zoom Application on a device in order to participate in a virtual visit.

We hope that this process will allow you the opportunity to stay connected with your loved one. If you have any questions or concerns, please do not hesitate to ask one of our social workers. Thank you!

Respectfully,

AKFC Administration